



Coming Soon Status Seller Authorization Form

Property Address: _____ MLS#: _____

Brokerage Name: _____ MLS Office ID: _____

Listing Agent Name: _____ Agent MLS ID: _____

MCRTC MLS requires a listing broker to report an exclusive listing to MLS within 48 hours and to make the property available for showings. However, a Seller can authorize the **Coming Soon** Status if they wish to have the property marketed to MLS participants but NOT shown for reasons that include, but are not limited to: renovations, repairs, cleaning, staging, photography or video production.

The **Coming Soon** Status is not intended to give the listing brokerage an advantage in finding a buyer for the property to the detriment of cooperating brokers, nor is it intended to circumvent the sale of the property on the open market. **Coming Soon** status provides a method for listing agents to notify other cooperating brokers of properties that will be made fully available for showing after preparations have been completed. NOTE: Violation of MCRTC MLS Rules and Regulations governing **Coming Soon** Status results in a minimum \$500 Fine.

Note: A completed and signed copy of this form is required to be uploaded as a Supplement to the listing in the MCRTC MLS. **All signatures below of all owners and listing broker/ office manager or authorized agent are required for validation – NO changes or strikethroughs will be accepted.**

- The Coming Soon Status will automatically become a fully Active listing on its On Market Date. **The On Market Date:** _____ cannot be greater than 21 days from the List Date.
- Properties in **Coming Soon** Status cannot be shown by *ANYONE*. Any showing of a property in **Coming Soon** Status disqualifies the property from this status and must immediately be changed to Active status.
- If the listing broker receives any offers on the property during the **Coming Soon** Status, the listing broker is required to report offers to the Seller. The seller(s) and listing agent agree no offers will be accepted while listing is in **Coming Soon** status and the listing status must be changed to Active before acceptance of any offer.
- As soon as the listed property is available for showings, the status of the listing must be changed to Active.
- If the property is not ready for showings upon reaching the *On Market Date*, the listing agent can change the listing status to *Temporarily Off Market* or *Cancelled* status in the MCRTC MLS.
- A property can only be listed in the Coming Soon Status once per year unless the property has been sold or rented or the property is listed with a new brokerage firm.

In accordance with MLS Rules and Regulations, by signing below, as the property Owner(s), Owners understand and agree and will comply. I/We are providing written instructions to the listing brokerage affirming the property will be entered into the MCRTC MLS in **Coming Soon** Status for up to 21 days.

_____	_____	_____
Owners Name (Print)	Owners Signature	Date
_____	_____	_____
Owners Name (Print)	Owners Signature	Date

By Signing below, Broker/Office Manager or authorized Agent affirm the conditions above this form has been fully reviewed with the Owner(s) and acknowledge the Form must be filed in accordance with MCRTC MLS Rules and Regulations and agree to comply with all of the above provisions.

_____	_____	_____
Broker/Ofc Mgr. or Auth. Agent Name (Print)	Broker/Ofc Mgr. or Auth. Agent Signature	Broker/Ofc Mgr. or Auth. Agent MLS ID